

## NOTICE OF MEETING

### EMERALD FOREST UTILITY DISTRICT

The Board of Directors of Emerald Forest Utility District will hold a regular meeting on Monday, January 13, 2025, at 2:30 p.m., at the offices of Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Suite 2600, Colorado Room, Houston, Texas, to discuss and, if appropriate, act upon the following items:

1. Public comments.
2. Approve minutes of December 9, 2024 meeting.
3. Approve audit for fiscal year end September 30, 2024.
4. Reorganize the Board and elect officers.
5. Authorize filing of District Registration Form with Texas Commission on Environmental Quality.
6. Website and communication matters.
7. Garbage collection and recycling matters.
8. Tax assessment and collections matters, including delinquent tax collections and matters regarding termination of water and sewer service to delinquent tax accounts, installment agreements, and placement of aged personal property taxes on reserve list.
9. Financial and bookkeeping matters, payment of the bills, review of investments, and transfer of funds.
10. Accept annual disclosure statements for Investment Officer and bookkeeper.
11. Annual Report regarding Post-Issuance Compliance Policy.
12. Annual cybersecurity training.
13. Adopt Resolution Adopting Covered Applications Policy.
14. Operation of District facilities, billings, repairs, and maintenance, including the following:
  - a. hearing on termination of water and sewer service to delinquent customers and for rate order violations and authorize termination of service.
15. Amend District Rate Order.
16. Engineering matters, including authorize design, approve plans and specifications, authorize advertisement or solicitation of bids, review bids and award contracts, approve letter financing agreements, approve pay estimates and change orders, authorize final acceptance of projects, and direct engineer to notify insurance company, as appropriate, for the following:
  - a. feasibility studies, plan reviews, and service requests;
  - b. Cypress Glen sanitary sewer repair project;

Persons with disabilities who plan to attend this meeting and would like to request auxiliary aids or services are requested to contact the District's attorney at (713) 860-6400 at least three business days prior to the meeting so that appropriate arrangements can be made. Texas Water Code Section 49.062(c) provides a process for qualified voters residing in the District to request the designation of a meeting place within the District. Please see Section 49.062(c) for specific information.

- c. update regarding exception requests from TCEQ and compliance with enforcement order;
- d. deeds, easements, and/or consents to encroachment;
- e. other engineering matters; and
- f. update on preparation of bond application, including adopt Resolution Authorizing Application to the Texas Commission on Environmental Quality for Approval of Projects and Bonds.

17. Attorney's report.



/s/ Katie Sherborne  
Attorney for the District

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